

Northumberland Women's Football League

Est 1946

STANDARD
CODE OF RULES

Amended June 2024

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DEFINITIONS

1. (A) In these Rules:

- “**Affiliated Association**” means an Association accorded the status of an affiliated Association under the Rules of The FA.
- “**AGM**” shall mean the annual general meeting held in accordance with the constitution of the Competition.
- “**Club**” means a Club for the time being in membership of the Competition.
- “**Club Portal**” means the system used by Clubs to affiliate teams as determined by The FA from time to time.
- “**Competition**” means the Northumberland Women’s Football League.
- “**Competition Match**” means any match played or to be played under the jurisdiction of the Competition.
- “**Contract Player**” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.
- “**Deposit**” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.
- “**Fees Tariff**” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.
- “**Fines Tariff**” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.
- “**Ground**” means the ground on which the Club’s team(s) plays its Competition Matches.
- “**Management Committee**” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.
- “**Match Officials**” means the referee, the assistant referees and any fourth official appointed to a Competition Match.
- “**Non Contract Player**” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.
- “**Officer**” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.
- “**Participant**” shall have the same meaning as set out in the rules of The FA from time to time.
- “**Player**” means any Contract Player, Non Contract Player or other Player who plays or who is eligible to play for a Club.
- “**Player Registration System**” means The FA system to register players as determined by The FA from time to time
- “**Playing Season**” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.
- “**Rules**” means these rules under which the Competition is administered.
- “**Sanctioning Authority**” means The FA, Northumberland County Football Association Limited.
- “**Scholarship**” means a Scholarship as defined in The FA.
- “**Season**” means the period of time between an AGM and the subsequent AGM.
- “**Secretary**” means such person or persons appointed or elected to carry out the administration of the Competition.
- “**SGM**” means a special general meeting held in accordance with the constitution of the Competition.
- “**Team**” means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.
- “**The FA**” means The Football Association Limited.
- “**Virtual Meetings**” means meetings held electronically
- “**written**” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.
- (B) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and also the other way around.

GOVERNANCE RULES

COMPETITION NAME, CONSTITUTION

2, (A) The Competition will be known as “Northumberland Women’s Football League” (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall automatically cease to be a member of the Competition.

(B) This Competition shall consist of not more than 150 Clubs approved by the Sanctioning Authority.

(C) The geographical area covered by the Competition membership shall be Northumberland FA & Durham FA

(D) The administration of the Competition under these Rules will be carried out by the Management Committee in accordance with the rules, regulations and policies of The FA.

(E) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation to them, subject to the provisions of Rule 7.

(F) The Rules are taken from the Standard Code of Rules (the “Standard Code”) determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.

(G) (i) All Clubs must be affiliated to an Affiliated Association.

(ii) This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions, each not exceeding 16 in number.

(H) Inclusivity and Non-discrimination

(i) The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (including those contained in the Equality Act 2010).

(ii) This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognizing that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.

(iii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.

(I) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, England Football Accredited and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(J) All Participants shall abide by The Football Association Regulations for Safeguarding Children and Regulations for Safeguarding Adults at Risk as determined by The FA from time to time.

(K) Clubs shall not enter any of their Teams playing in the Competition in any other competitions (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

A Club must immediately inform the Competition of the details of any fixture(s) in any other competition in which the Club has entered, for which written consent of the Management Committee has been obtained.

(L) At the AGM or a SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 22.

(M) Only one Team from Club shall be permitted to participate in a single division there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries in which case. The Competition will obtain the prior approval of the Sanctioning Authority. This Competition will ensure that, where permission is given, Teams from a Club operating in the same division are run as separate entities with no interchange of players other than by transfers of registration in accordance with these Rules.

CLUB NAME

3, Any Club wishing to change its name must obtain permission from the Sanctioning Authority. In the event that permission is granted, the Club must advise the Competition Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

ENTRY FEE, SUBSCRIPTION, DEPOSIT

4, (A) Applications by Clubs for admission to the Competition or the entry of an additional team(s) from the same Club must be made in writing to the Secretary July 1st and must be accompanied by the Entry Fee for each team as set out in the Fees Tariff per team which shall be returned in the event of non-election.

Applications, of which due notice has been given, will be received at the AGM or an SGM if confirmed by a majority of the

accredited voting members present

When Rule 22(B) is applied or a team seeks a transfer or, is compulsorily transferred to another division, no Entry Fee shall be payable.

(B) The Annual Subscription shall be payable in accordance with the Fees Tariff for each team payable at a date agreed at the AGM or set by the Competition.

(C) In the event of any issue concerning the membership of any Club with the Competition the Management Committee may require a Deposit to be paid (in accordance with the Fees Tariff) by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(D) A Club shall not participate in this Competition until the Entry Fee, Annual Subscription and Deposit (if required) have been paid.

(E) Clubs must ensure that all its teams participating in the Competition are recorded as affiliated on the Club Portal for the forthcoming Playing Season by the following date 1st August. Clubs must advise the Competition Secretary in a manner prescribed by the Sanctioning Authority, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff

MANAGEMENT, NOMINATION, ELECTION

5, (A) The Management Committee shall comprise the Officers of the Competition and 4 ordinary members who shall all be elected at the AGM.

(B) Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than 1st May in each year.

All other candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member Clubs, not later than 1st May in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination for any office by the date stated in the earlier part of this rule, nominations may be received at the Annual General Meeting.

(C) The Management Committee shall meet a minimum of twice a season or as and when required.

On receiving a requisition signed by two-thirds of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.

(D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

(E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

POWERS OF MANAGEMENT

6, (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.

(B) Subject to the permission of the Sanctioning Authority having been obtained the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call on each Club to contribute equally such sums as may be necessary to meet any deficiency at the end of the season.

(C) Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote at all such meetings, but no Member shall be allowed to vote on any matters directly relating to that Member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).

(D) In the event of the voting being equal on any matter, the Chair shall have a second or casting vote.

(E) The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rules 6(I), 8(H), and 9, for all alleged breaches of Rule a formal written charge must be issued to the Club concerned The Club charged shall be given seven days from the date of notification of the charge to reply. In such reply a Club may:

(i) Accept the charge and/or submit in writing a case of mitigation for consideration by the Management Committee; or

(ii) Accept the charge and notify the competition Secretary that it wishes to put its case of mitigation at a hearing before the Management Committee; or

(iii) Deny the charge and submit in writing supporting evidence for consideration by the Management Committee; or

(iv) Deny the charge and notify the competition Secretary that it wishes to have a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

With the exception of Teams playing at Regional NLS Feeder League of the National League System, the maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

The maximum fine permitted for a breach of a Rule by a Team playing at Regional NLS Feeder League level is £500.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game, or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the Sanctioning Association.

(F) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7. Decisions of the Management Committee must be notified in writing to those concerned within seven days.

(G) A minimum of 50% of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee.

(H) The Management Committee, as it may deem necessary, shall have power to fill any vacancies that may occur in their number.

(I) A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(J) Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision. Any Club failing to do so, will be fined in accordance with the Fines Tariff. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

(K) A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.

(L) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition, between the AGM or SGM called to decide the constitution and the commencement of the playing season, subject to the provisions of the National League System Regulations or Women's Football Pyramid Regulations (which shall take precedence if applicable).

(M) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile.

PROTESTS, CLAIMS, COMPLAINTS, APPEALS

7, (A)(i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.

(ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities will not be entertained by the Management Committee unless a protest is lodged with the Referee prior to the commencement of the match.

(B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within 5 days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A Member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of their Club) when such protest or complaint is being determined.

(C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the Fees Tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.

(D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to

make a statement at least 7 days the protest or complaint being heard.

- (i) All parties must have received a minimum of 7 days notice of the Hearing should they be instructed to attend.
- (ii) Should a Club elect to state its case in person then the Club should indicate such when forwarding the written response.

(E) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.

(F) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the Fees Tariff), which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, and the Sanctioning Authority may (but is not obliged to):

- (i) Invite submissions by the parties involved;
- (ii) Convene a hearing to hear the appeal;
- (iii) Permit new evidence; or
- (iv) Impose appropriate deadlines

Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.

(G) No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct.

(H) All protests, claims or complaints relating to these Rules and appeals arising from a Player's contract shall be heard and determined by the Management Committee, or a sub-committee duly appointed by the Management Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee (as set out in the Fees Tariff) which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and in these circumstances may, in addition, be ordered to pay the costs at the direction of the Management Committee.

All such protests claims complaints and appeals must be received in writing by the Secretary within 14 days of the event or decision causing any of these to be submitted.

ANNUAL GENERAL MEETING

8, (A) The Annual General Meeting shall be held not later than 1st August in each year. At this meeting the following business shall be transacted provided that at least 50% Members are present and entitled to vote:-

- (i) Confirm the Minutes of the last AGM.
- (ii) Adopt the Annual Report, Balance Sheet and Statement of Accounts from the previous season or accounting period.
- (iii) Election of Clubs to fill vacancies.
- (iv) Constitution of the Competition for ensuing season.
- (v) Election of Competition Officers and Management Committee members.
- (vi) Appointment of Auditors/verifiers.
- (vii) Alteration of Rules, if any. (see Rule 14)
- (viii) Agree the date for the beginning of the playing season and kick off times applicable to the Competition.
- (ix) Agree the date for the end of the Playing Season (save for Step 7 which shall be determined by The FA).
- (x) Other business of which due notice shall have been given and accepted by the Chair as being relevant to an Annual General Meeting.

(B) A copy of the duly audited/verified Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least 14 days prior to the meeting, together with any proposed rule changes.

(C) A signed copy of the duly audited/verified Balance Sheet and Statement of Accounts shall be sent to the Sanctioning Authority within fourteen days of its adoption by the AGM.

(D) Each Club shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any AGM.

(E) Clubs who have withdrawn their membership of the Competition during the season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the season being concluded. *This provision will not apply to Clubs expelled in accordance with Rule 12.*

(F) All voting shall be conducted by a show of hands, or count of email or virtual responses (for virtual meetings), unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chair so decides.

(G) No individual shall be entitled to vote on behalf of more than one Club.

(H) (i) Any continuing Club must be represented at the AGM.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(ii) Any club that has submitted a valid application to join the Competition for the forthcoming season must have the opportunity to be put forward for membership and to have a vote taken on their membership application.

(I) Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM, but cannot also cast a vote on behalf of a club (See Rule 8.G)

(J) Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.

SPECIAL GENERAL MEETINGS

9, (A) On receiving a requisition signed by two-thirds (2/3) of the Clubs in membership the Secretary shall call an SGM.

(B) The Management Committee may call an SGM at any time.

(C) At least 7 days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.

(D) Each Club shall be empowered to send two delegates to all SGMs. Each Club shall be entitled to one vote only.

(E) Any Club failing to be represented at a SGM shall be fined in accordance with the Fines Tariff.

(F) Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGM, but cannot also cast a vote on behalf of a club (See Rule 9.D)

AGREEMENT TO BE SIGNED

10, Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season.

"We, (A) (name) [] of (address) [] (Chair)/(Director) and (B) (name) [] of (address) [] (Secretary)/(Director) of [] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the Pin Point Recruitment Women's Football League Competition and do hereby agree for and on behalf of the said Club to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7."

The agreement shall be signed:

(i) Where a Club is an unincorporated association, by the Club chair and secretary; or

(ii) Where a Club is an incorporated entity, by two directors of the Club.

Any change of Chair, Secretary or Directors of the Club as named on the above Agreement must be notified to the Northumberland County Football Association(s) to which the Club is sanctioned and to the Secretary of this Competition.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB

11, (A) A Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing of such intention by 31st March each Season. This does not apply to a Club moving in accordance with Rule 22(B). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(B) The Management Committee shall have the discretion to deal with a team being unable to start or complete its fixtures for a playing season, including, but not limited to, issuing a fine in accordance with the Fines Tariff.

(C) Notwithstanding the powers of the Management Committee pursuant to Rule 6(I), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

EXCLUSION OF CLUBS, TEAMS, MISCONDUCT OF CLUBS, OFFICIALS, PLAYERS, MANAGEMENT COMMITTEE

12, (A) At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda by direction of the Management Committee, the accredited delegates present shall have the power to:

(i) remove a member of the Management Committee from office; **(ii)** exclude any Club or Team from membership, both of which must be supported by more than two thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.

(B) At the AGM, or at an SGM called for the purpose, in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, provided this is supported by (more than) two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.

(C) Any Officer or member of a Club found guilty of either a breach of Rule, other than field offences, or of inducing or

attempting to induce a player or players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of 12. (A) and/or 12. (B) of this Rule.

TROPHY

13, (A) The following agreement shall be signed on behalf of the winners of the Cup or Trophy:-

“We (A) (name) and (B) (name), the Chair and Secretary of [] FC (Limited), members of and representing the Club, having been declared winners of Cup or Trophy, and the cup or Trophy having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before 1st February. If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.”

Failure to comply will result in a fine in accordance with the Fines Tariff.

(B) At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.

ALTERATION TO RULES

14, (A) Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at a SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules shall not take effect until the following Playing Season, except in exceptional circumstances and approved by Sanctioning Authority or The FA.

(B) Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by 1st May in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 20th May and any amendments to these proposals shall be submitted to the Secretary by 30th May. The proposals and proposed amendments to these proposals shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if a majority of those present and entitled to vote and voting are in favour.

(C) A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) at least 28 days prior to the date of the meeting.

FINANCE

15, (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.

(B) All expenditure in excess of £500.00 shall be approved by the Management Committee.

(C) The financial year of the Competition will end on 1st May.

(D) The accounting records, or a certified balance sheet, of a Competition shall be prepared and shall be verified annually by a suitable qualified person(s) who shall be appointed at the Annual General Meeting.

INSURANCE

16, (A) All Clubs must have valid public liability insurance cover for a minimum of 10 million pounds (£10,000,000) at all times.

(B) All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident cover must be in place prior to the Club taking part in any Competition match and shall be at least equal to the minimum recommended cover determined from time to time by the sanctioning Association. In instances where The Football Association is the sanctioning Association, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

(C) Failure to comply with Rule 16(A) or 16(B) will result in a fine in accordance with the Fines Tariff.

DISSOLUTION

17, (A) Dissolution of the Competition shall be by resolution approved at an SGM by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant SGM.

(B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.

(C) The Management Committee shall deal with any surplus assets as follows:

(i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the sanctioning Association.

(ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.

MATCH RELATED RULES

QUALIFICATION OF PLAYERS

18, (A) A Player is one who, being in all other respects eligible has:

1. Registered through the Player Registration System and received approval from the Competition.
2. N/A

Any registration that is not fully and correctly completed will be returned to the Club unprocessed and the player classed as unregistered. If a Club attempts to register a player via the Player Registration System but does not fully and correctly complete the necessary information via the Player Registration System, the registration will not be processed. For Clubs registering Players under Rules 18(A) (ii), registration forms will be provided in a format to be determined by the Competition. For Clubs registering Players by the Player Registration System, Clubs must access the Player Registration System in order to complete the registration process.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(B) (i) Contract players are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System, or Tiers 1-4 of the Women Pyramid System.

(ii) It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

(iii) Each Team must have at least 7 Players registered 7 days before the start of each Playing Season. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(iv) In the event of a Non Contract Player changing their status to that of a Contract Player with the same Club, or with a Club in another Competition their registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18.B.1.

(C) A Player that owes a Football Debt (as defined under the Football Debt Recovery Regulations) shall be permitted to register for a Club but will be suspended from football activities if the Player does not comply with the terms of the Football Debt Recovery Regulations in respect of that Football Debt.

(D) A fee as set out in the Fees Tariff shall be paid by each Club/Team for each Player registered.

(E) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club in the competition, valid registration submitted first shall take precedence.

The Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

(F) It shall be a breach of Rule for a Player to:-

(i) Play for more than one Club in the Competition in the same Playing Season without first being transferred.

(ii) Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season except for the purpose of a transfer, or where the Competition adopts rule 18.P

(iii) Submit a signed registration form as per Rule 18A.2 or submit a registration through the Player Registration System that the Player had wilfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(G) (i) The Management Committee shall accept the registration of any Player subject to the provisions of Rules 18(G) (ii) and (iii) below.

(ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player or may fine any Player, at their discretion (in accordance with the Fines Tariff) who has been charged and found guilty of registration irregularities (subject to Rule 7).

(iii) The Management Committee shall have power to make application to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority. Application should be made to the parent County of the Club the Player is registered or intending to be registered with.

Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.

(iv) A Player who has previously had a registration removed in accordance with Rule 18(G)(iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition may consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G) (iii) shall not be taken against a Player for misconduct until the matter has been dealt with by the Sanctioning Authority, and then only in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of

restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

(H) Subject to compliance with FA Rule C when a Club wishes to register a player who is already registered with another club it shall submit a transfer notification to the Competition via the Player Registration System a fee as set out in the Fees Tariff will be required.

Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within 3 days of receipt of the notification. Upon receipt of the club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or 7 days after receipt of such transfer.

In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

(I) A Player may not be registered for a Club nor transferred to another Club in the Competition after 31st March except by special permission of the Management Committee.

(J) Registrations are valid for one Playing Season only.

(K) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22(A) unless the Player has played 4 Competition Matches for that Team in the current Playing Season.

(L) A Team shall not include more than 3 Players who has/have played in 1 or more senior Competition Matches during the current Playing Season unless a period of 21 clear days has elapsed since they played. 21 clear days is counted by excluding the day when the relevant Player last played and the day when the Player intends to play again.

For the purpose of this Rule a senior competition(s) is/are senior football Leagues.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(M) (i) Subject to Rule 18(L)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine (in accordance with the Fines Tariff).

(ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(L)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.

(iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion order one or more of the following (if appropriate):

- a,** Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
- b,** Levy penalty points against the Club in default; or
- c,** Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

(N) The following clause applies to Competitions involving Players in full-time secondary education:-

(i) Priority must be given at all times to activities of schools and school organizations.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(ii) The availability of children and young people must be cleared with the Head Teachers or principles (except for Sunday leagues competitions).

(iii) To play open age football the player must have achieved the age of 16.

(O) A Player who has played for a Team in the Premiership division 1 times or more shall not in that Playing Season be eligible to play in a lower division except by permission of the Management Committee.

(P) If a Club wishes to cancel a Player's registration within the Competition, it must make a request via The FA's electronic player registration system giving the reasons for the request. The Competition may either approve or decline the request.

If a Player's registration is cancelled he/she will not be eligible to re-register in the Competition for a period of 10 days from the date of cancellation.

CLUB COLOURS.

19, (A) Every Team must register the colour and design of its shirts and shorts with the Secretary by 1st August and the Competition Secretary shall decide as to their suitability.

(B) Any team wishing to change the colour(s) and/or design(s) of its shirt(s) and short(s) during the Playing Season must obtain permission from the Competition Secretary in advance of making that change.

(C) Goalkeepers must wear colours which distinguish them from all other players and the match officials.

(D) No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

(E) Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents of

the colours in which they will play (including the colours of the goalkeepers jersey) at least 4 days before the Competition Match.

(F) If, in the opinion of the referee, two Clubs have the same or similar colours, the away team shall make the change. Should a Team delay the scheduled time of kick off for a Competition Match by not having a change of colours they will be fined in accordance with the Fines Tariff.

(G) Shirts must all be numbered and no two shirts shall have the same number, failing which a fine will be levied in accordance with the Fines Tariff.

PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES

20, (A) All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.

Clubs must take all reasonable precautions to keep their grounds in a playable condition. All Competition matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition matches and to order the Club concerned to play its fixtures on another ground.

Artificial Football Turf pitches (3G) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches - <https://footballfoundation.org.uk/3g-pitch-register>.

All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register

The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C)

Within regional NLS Feeder Leagues, all matches shall have a duration of 90 minutes. All other matches shall have duration of 90 minutes unless a shorter time (not less than sixty (60) minutes) is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two teams can be played on the same day providing the total playing time is not more than 120 minutes.

The times of kick-off shall be agreed at the AGM and can only be altered by the mutual consent of the two competing clubs and the competition.

Referees must order matches to commence at the appointed time and must report all late starts to the Competition.

The home team must provide goal nets and at least two footballs fit for play and the referee shall make a report to the Competition if not provided. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

No overhead netting is allowed for 9v9 and 11v11 affiliated matches

Regional NLS Feeder Leagues: Overhead wires used to support pitch divider netting are removed for all affiliated matches at Regional NLS Feeder League level

For those leagues which are not Regional NLS Feeder Leagues: Overhead wires used to support pitch divider netting are ideally removed for affiliated matches but if they cannot be removed then discretion is given to the match official to restart the match in accordance of the laws of the game.

(B) Except by permission of the Management Committee all Competition matches must be played on the dates originally agreed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the Competition.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).

(C) An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground, time of kick-off and kit colours (including goalkeeper) to the Match Officials and an Officer of the opposing Club at least 4 clear days prior to the playing of the Competition Match. The opposing Club must confirm receipt and give notice of its kit colours (including goalkeeper) at least 3 days prior to the playing of the Competition Match. If either is not provided, the relevant Club shall seek such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(D) In accordance with the Laws of the Game, the minimum number of Players which will constitute a Team for a Competition Match is 7. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(E)(i) Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall decide whether it should either

a. award the points from the Competition Match in question to the Club's opponent (without the awarding of goals)

OR

b. order the Competition Match to be rescheduled. The Management Committee shall also have the power to order the rescheduled Competition Match to be played on a neutral ground or on the opponent Club's Ground if they are satisfied that such action is warranted by the circumstances.

In addition, the Management Committee may at its discretion order one or more of the following (if appropriate):

a. impose a fine (in accordance with the Fines Tariff),

b. deduct points from the defaulting Club, order the defaulting Club to pay any reasonable expenses incurred by the opponents.

(ii) Any Club with more than one team in the Competition shall always fulfil its fixture, within the Competition, in the following order of precedence:- First Team, Reserve Team, A Team.

(iii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the Competition Secretary, the Secretary of the opposing Club and the match officials. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff

(iv) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs and approved by the Competition. Failing such agreement and notification to the Competition within 3 days the Competition shall have power to order the match to be played on or on or before a given date. Where it is to the advantage of the Competition the Management Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(v) The Management Committee shall review all Competition matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall award the points for the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned Competition match.

(vi) The Management Committee shall review any match that has taken place where either or both teams were under a suspension imposed upon them by the Association or Affiliated Association. In each case the team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N) above. Where both teams were under suspension the game must be declared null and void and shall not be replayed.

(F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match. A Club may name up to 7 substitute Players of whom not more than 7 may be used.

A player who has been substituted becomes a substitute and may replace a Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

The referee [and a representative of the opposing Club] shall be informed of the names of the (Players taking part in the Match (including the substitutes) not later than 15 minutes before the start of the Competition match and a Player not so named may not take part in that Competition match.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 18 of this Competition.

(G) The half time interval shall be of 10 minutes' duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.

(H) The Teams taking part in a Competition Match shall identify a Team captain who shall wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of their teammates. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(I) Where a suspension imposed in relation to a Football Debt (as defined under the Football Debt Recovery Regulations) upon a Club by The FA or Affiliated Association is not lifted, and/or the Club does not provide confirmation from The FA or Affiliated Association that such suspension is lifted to the Competition Secretary by 12:00pm 2 days before a fixture, that fixture will be treated as an unfulfilled fixture and dealt with in accordance with Rule 20(E).

REPORTING RESULTS

21, (A) The Competition Secretary must receive within 4 days of the date played, the result of each Competition match in the prescribed manner. This must include the forename(s) and surname of the team players (in block letters) and also the Referee markings required by Rule 23, or any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(B) The Home Club shall use telephone/SMS/email/FA Full Time / FA Matchday as directed by the Competition to notify the result of each Competition match to the League Secretary by 18.00pm.

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(C) The match result notification, correctly completed, shall be signed by an officer of the Team, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

DETERMINING CHAMPIONSHIP

22, (A) Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Competition matches must not be played for double points.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings shall be determined by the following criteria, in the order of priority in which they appear:

(NB: for Regional NLS Feeder Leagues criteria 1 & 2 are mandatory; for all other Competitions they are optional):

1. [Goal difference (where the goals scored against each Team shall be deducted from the goals scored by that Team and the Team with the most favourable goal difference shall be placed highest).
2. In the event of two or more Teams being equal, the Team which has scored the most goals during the Playing Season shall be placed highest.]
3. In the event of two or more Teams being equal, the Team that has won the most matches during the Playing Season shall be placed highest.
4. In the event of two or more Teams being equal, the Team which has the better playing record against the other Team in their head to head Competition Matches during the Playing Season will be placed highest.
5. One-off fixture or play-off games as determined by the League management committee.

(B) Automatic promotion shall be applied for the first 2 Teams and automatic relegation shall be applied for the last 2 Teams in each division except as provided for below subject to the provisions of Rule 2.L.

(i) Should one or more Teams withdraw from any one division after the Playing Season has commenced an equal number of Teams to those withdrawing in that division shall not be automatically relegated.

(ii) Vacancies occurring after the conclusion of the Playing Season may be filled in any of the following ways:

- (a)** retention of otherwise relegated Team(s); or
- (b)** additional promotion of the next ranked Team(s) from the division below; or
- (c)** election.

(iii) The last 2 Teams in the lowest division shall retire, but be eligible for re-election except as below, and be subject to the conditions of Rule 22.B.1 above.

(iv) When a senior Team is relegated to a lower division of which its reserve Team is a member, or entitled to be a member, such reserve Team must accept relegation to, or retain its position in, the next lower division; and should the senior Team be relegated to the lowest division its reserve Team automatically retires from the Competition.

(v) Should either or both of the leading Teams in any of the divisions have its senior Team in the next higher division, promotion shall fall, at the discretion of the General Meeting, to the next highest Team or Teams in the division concerned.

(C) N/A

(D) In the event of a team withdrawing from the Competition before completing 75% of its fixtures for the season all points obtained by or recorded against such defaulting team shall be expunged from the Competition table. For the purposes of this Rule 22(D) a completed fixture shall include any Competition Match (es) which has been awarded by the Management Committee.

(E) Where a promotion and/or relegation link exists between Competitions Northumberland Women's Football League Clubs, providing they meet the appropriate grading criteria will be eligible to make application to the North East JLC Competition at their AGM. Should the champion Club not wish for promotion or, alternatively, not have the necessary grading criteria, then the second or third placed Club will be eligible under the same conditions.

MATCH OFFICIALS

23, (A) Registered Referees (and Assistant Referees where approved by the FA or County FA) for all Competition matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

(B)(i) In the event of the non-appearance of the appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams.

(ii) In cases where there are no officially appointed Match Officials, the Clubs shall agree upon a Referee. An individual thus agreed upon shall, for that Competition match, have the full powers, status and authority of a registered Referee. Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any Competition match.

(C) Where Assistant Referees are not appointed each Team shall provide a Club Assistant Referee. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(D) **Regional NLS Feeder Leagues:** No Club shall postpone a Competition match on account of the apparent state of the ground. In the event that such circumstances prevail, Clubs should comply with procedures provided for in the document published by The FA "Recommended procedure for the guidance of Clubs and Referees in determining the suitability of grounds in adverse weather conditions". Should the ground be declared unfit it is the responsibility of the home Club to immediately advise the Competition, the Appointing Authority, the visiting Club and the Match Officials

For those leagues which are not Regional NLS Feeder Leagues: The appointed Referee shall have power to decide as to the fitness of the ground in all Competition matches and that decision shall be final, subject to the determination of the Local Authority or the owners of a ground, which must be accepted.

(E) Subject to any limits/provisions laid down by the sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the Fees Tariff and travel expenses of 35p per mile/or inclusive of travel expenses.

Match Officials will be paid their fees and/or expenses by the home Club before/immediately after the Competition Match. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(F) In the event of a Competition match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to half fee plus expenses only. Where a Competition match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee and expenses. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

(G) A Referee not keeping their engagement, and failing to give a satisfactory explanation as to their non- appearance, may be reported to the Association with which he or she is registered.

(H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each Competition match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the Fines Tariff) or dealt with as the Management Committee shall determine.

(I) The Competition shall keep a record of the markings and, on the Form provided by the prescribed date each season, shall submit a summary to the Sanctioning Authority.

(J) N/A

(K) N/A

(L) N/A

RULE NUMBER	FEES TARIFF		MAXIMUM FEE
	DESCRIPTION		
4 (A)	CLUB ENTRY FEE		£0.00
4 (B)	CLUB/TEAM ANNUAL SUBSCRIPTION		£150.00
4 (C)	DEPOSIT		£0.00
7 (C), 7 (E), 7(G)	PROTEST/APPEAL FEES		£25.00
18 (D)	PLAYER REGISTRATION FEE		£0.00
18 (H)	TRANSFER FEE		£20.00
23 (E)	REFEREE FEES		£35.00
23 (E)	ASSISTANT REFEREE FEES		£15.00
RULE NUMBER	FINES TARIFF		MAXIMUM FINE
	DESCRIPTION		
2 (G)	FAILURE TO AFFILIATE		£100.00
2 (I)	FAILURE TO COMPLY WITH FA INITIATIVES		£10.00
2 (K)	UNAUTHORISED ENTRY OF TEAMS INTO COMPETITIONS		£100.00
3	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME		£20.00
4 (C)	FAILURE TO PAY A DEPOSIT		£0.00
4(E)	ENSURE TEAMS ARE RECORDED AS AFFILIATED IN THE CLUB PORTAL		£20.00
5(E)	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS		£25.00
6 (H)	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE		£50.00
6 (I)	FAILURE TO PAY A FINE WITHIN REQUIRED TIMEFRAME		Double original fine up to £100.00
8 (H)	FAILURE TO BE REPRESENTED AT AGM		£100.00
9	FAILURE TO BE REPRESENTED AT SGM		£100.00
10	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT OR TO NOTIFY CHANGES TO SIGNATORIES		£20.00
11(A)	FAILURE TO PROVIDE NOTICE OF WITHDRAWAL BEFORE DEADLINE		£100.00
11 (B)	FAILURE TO COMMENCE/COMPLETE FIXTURES		£100.00
13 (A)	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT REGARDING THE TROPHY		£1.00
16(A)	FAILURE TO HAVE THE REQUIRED INSURANCE		£50.00
16(B)	FAILURE TO HAVE THE REQUIRED INSURANCE		£50.00
18 (A)	FAILURE TO CORRECTLY REGISTER A PLAYER		£40.00
18 (B) (ii)	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE SEASON COMMENCING		£50.00
18 (F)	REGISTERING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM		£25.00
18 (G)(ii)	REGISTRATION IRREGULARITIES		£100.00
18 (M)	FIELDING MORE THAN THE PERMITTED NUMBER OF PLAYERS WHO HAVE PARTICIPATED IN SENIOR COMPETITIONS MATCHES		£100.00
18 (N)	PLAYING AN INELIGIBLE PLAYER		£100.00
18(O)	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES		£10.00
19	DELAYING KICK OFF DUE TO NO CHANGE OF COLOURS		£10.00
19	FAILURE TO NUMBER SHIRTS		£30.00
20(A)	DELAYING KICK OFF DUE TO FAILURE TO PROVIDE REQUIRED EQUIPMENT		£10.00
20 (B)	FAILURE TO PLAY MATCHES ON THE DATE FIXED		£50.00
20 (C)	FAILURE TO PROVIDE DETAILS OF A FIXTURE		£50.00
20 (D)	PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS		£10.00
20 (E) (i) & (iv)	FAILURE TO PLAY FIXTURE		£100.00
20 (H)	NO CAPTAIN'S ARMBAND		£10.00
21 (A)	LATE RESULT NOTIFICATION FORM		£10.00
21 (B)	FAILURE TO PROVIDE RESULT		£10.00
21(C)	RESULT NOTIFICATION NOT SIGNED BY APPROPRIATE SIGNATORIES		£10.00
23 (C)	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE		£10.00
23 (E)	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES		£5.00
23 (F)	FAILURE TO PAY MATCH OFFICIALS WHERE A MATCH IS NOT PLAYED		£5.00
23 (H)	FAILURE TO PROVIDE REFEREE'S MARK		£5.00
LEAGUE RULES			
3 (A)	FAILURE TO ATTEND THE PRE-SEASON WORKSHOP		£25.00
4 (C) & (D)	FAILURE TO BE IDENTIFIABLE AS A TEAM COACH/MANAGER		£20.00
8	FAILURE TO FOLLOW MATCH DAY RULES		£100.00
8 (I)	FAILURE TO EXCHANGE SQUAD LIST		£100.00 + Lose of Points
10 (A) & (B)	FAILURE TO FULLY COMPLETE NOTIFICATION FORM		£20.00

Northumberland Women's Football League

Est 1946

League Regulations

The League is called The Northumberland Women's Football League. The League welcomes all operating in the remit of service and willing to adopt the rules, regulations, baseline standards and other regulations imposed by the league.

SAFEGUARDING

1, (A) The Northumberland Women's Football League will accept concerns regarding "safeguarding issues" without an official protest form. However, please be aware that this is not to be abused and understand that we must at all-time act within the law. We advise contacting the NSPCC and/or the police if you believe a child or young person has been or is at risk of abuse due to the behaviour of an adult.

(B) Officials, players, spectators and supporters of the Clubs participating in this Competition (whether parents, relatives or friends), shall conduct themselves in a manner befitting the Football Association and supervision of the children under their control, without prejudice to race, colour or creed and in keeping with a moral code of conduct as set out in these Rules & Regulations when dealing with children using tolerance, restraint and understanding at all times and act with responsibility and consideration suitable to the age group of the player.

NEW CLUBS

2, (A) All new clubs that have been successfully elected to join the league, will spend its first 24 (Twenty-four) months in a probationary period.

(i) Any club applying to join the Northumberland Football League must have attained the FA Club Accreditation prior to the League's annual AGM.

(ii) The League Management Committee has the right to remove a clubs membership from the league during its 24 month probationary period. (Subject to SCORY Rule 12)

(B) At the end of the 24 month probationary period, each club will be reviewed by the Management Committee.

(i) Clubs probationary period ends and becomes a full member.

(ii) The probationary period may be extended.

(iii) The club is removed from the league.

PRE-SEASON WORKSHOP

3, (A) It is mandatory that a minimum of one representative from each team (official manager or coach) **MUST** attend the league workshop prior to the commencement of the season.

(B) On completion of the workshop each manager will receive their match return pad (team sheets) and be signed off as having attended.

(ii) Replacement pads can be purchased at a cost £15.00 each (including postage)

(C) Any manager/coach who fails to attend the workshop will be referred to the County FA.

TEAM MANAGERS/COACHES

4, (A) Every coach/Manager coaching a team with in The Northumberland U21s Football Leagues must hold the following minimum qualification.

(i) Must hold a valid DBS.

(ii) Must hold a valid FA First Aid qualification.

(iii) Must hold a valid FA Safeguarding qualification.

(B) Any person assisting a coach with a team on a match day must hold the following.

(i) Must hold a valid DBS.

(ii) Completed the FA Playmaker qualification.

(C) Team managers/coaches photos must be included on the squad list so to be identifiable

(D) Club managers/coaches, must be identifiable by a club I.D. badge and/or wearing club attire at all league and cup games.

(i) The league can provide an I.D. badge at a small cost of £4.00 each.

REGISTRATIONS

5, (A) Clubs must complete the registration of players before the League commences. Such registrations must be completed on the Whole Game System before the player can take part in League games.

(To be read in conjunction with SCOR – Rule 18)

(i) Clubs may register up to a maximum 40 players per team

(ii) Teams can take a maximum 18 players for match day squads.

(B) Clubs must not advertise for players or hold trials until after the 31st May each year

(i) After the first Saturday in September, adverts for players **MUST** contain the words:-

"Must not be registered with any other Northumberland Women's League team"

(C) It shall be the duty of the Club Secretary, or others deputised by them, when first approaching a player with a view to registering him/her to first ascertain whether the player is already registered with another Club in the League.

(D) All transfers must be processed in line with the Rules of the Association (RULE C88 to C96)

- (E) All illegal approaches can only be dealt with by the County FA.
 - (i) If found guilty the Management Committee may make an order that the player approached cannot register with the offending Club for the current season.
- (F) Any club found to have registered a player that was already registered to another club within the league, shall be dealt with as the Management Committee deems necessary.
- (G) Any players who are registered to a team who are withdrawn from the League are automatically de-registered and are free to join another team.
 - (i) If the player has played in a Woman's League Cup fixture they will still be cup tied.
- (H) Clubs wanting to detach a player must do so through the Club Portal and then must provide the League Secretary of the players name and team who has been detached.
 - (i) Any club detaching a player will be charged a £20.00 admin fee for each player being detached.
- (I) Any proposed new Clubs found guilty to be approaching any existing member Clubs players may have its application to join the League cancelled.
- (J) Before a transfer can commence, the player's current club must confirm to the league that all liabilities have been met.
 - (i) All Club/Team equipment returned.
 - (ii) Any outstanding money owed to the club.

FIXTURES

- 6, (A) Once fixture lists have been compiled, Fixture Secretary's will have the authority to alter fixtures as late as five days prior to the fixture.
- (B) The **HOME** team must contact the away team no less than 4 days prior to the fixture to confirm the following. *(To be read in conjunction with SCOR – Rule 20)*
 - a, Kick-off time
 - b, Venue address
 - c, Strip colour
 - d, Location of the nearest Defibrillator
 - e, Confirmation of toilet & Changing facilities
- (B) The away team must reply to confirm receipt and arrangements of the game within 24 hours of receiving the fixture details.
- (C) If the home team fail to contact the away team 2 days prior to the fixture, the **AWAY** team must make contact with the home team and report the matter to the league office.
- (D) If the pitch of the home team is not available for any reason, the match **MUST** be reversed to the away ground of the opposition.
 - (i) If the home pitch becomes unavailable on the day of the match for any reason, the fixture must be reversed to the away teams pitch if within 30 minutes travel time from the home teams pitch (via Google Maps)
 - (ii) In the event the fixture has been reversed, it is still the responsibility of the named home team to pay the referees match fee prior to the game starting.
- (E) Teams **CANNOT** mutually agree to postpone a game; teams who mutually agree to postpone a game may have the league rule implemented in accordance with the Fines Tariff
- (F) Teams may mutually agree to move a fixture forward, but they must **NOT** mutually agree to move the fixture to a later date of the set fixture date. *(League must be informed and agree to bring a fixture forward)*
- (G) Teams may mutually agree to play a mid-week fixture on any day between Monday to Friday on the week the game has been fixture. *(League must be informed and agree to the date the fixture has been agreed)*
- (H) Teams cannot refuse to play on a FA/FIFA accredited artificial 3G pitch
- (I) The league has set kick off times for all age groups for Sundays and midweek
 - (i) Teams may agree between themselves to kick off at a different time to the default time.
 - (ii) The referee appointed to the game must agree to a different kick-off time, if the referee does not agree to the change the game must kick-off at the default kick-off time.
 - (iii) If teams cannot agree a time to kick off, then teams must kick off on the default time
 - (iv) If the home teams pitch is unavailable at the default kick off time, the game must be reversed to the away teams pitch and kick off on the default time.
 - (v) The default times of kick-off - **SUNDAY – 13.30pm (Weekend)**
 - (vi) The default times of kick-off - **WEDNESDAY – 6.30pm (Midweek)**
 - (vii) Any Club failing to commence at the appointed time will have the league rule implemented in accordance with the Fines Tariff or be otherwise dealt with as the Management Committee may determine.
- (J) Match duration will be 2 x 45 minutes halves.

(K) If a team has failed to show at the agreed kick-off time, the non-defaulting team should wait 15 minutes after the arranged kick-off time before leaving the venue.

(i) Before leaving the venue the non-defaulting team should attempt to contact the opposition team's manager/coach.

(ii) A full account of the incident should be given to your Club Secretary, to forward to the League Secretary.

(L) Cup matches **MUST** be given priority over league games whenever pitches are limited

CLUB PITCHES

7, A team must play their games within 3 miles of their nominated main home pitch/ground

(i) Clubs may request to play outside the 3 mile zone, by sending a written request to the Leagues Management Committee.

(ii) If the home teams pitch is unplayable and the away teams pitch is not available, a game may be played on a FA/FIFA accredited artificial 3G pitch which may be more than 3 miles away from the nominated main home pitch/ground.

MATCH DAY

All teams must have in place:

8, (A) A technical area for each team set up on one side of the pitch.

(i) Three coaches maximum

(B) All spectators must be on the opposite side of the pitch from the coach's technical area

(C) Coaches from both teams must have access to a copy of the league rules: digital or paper.

(D) The **HOME** team must provide the appropriate team sheet

(E) Both teams **MUST** have a first aid kit with them at the side of the pitch.

(F) Coaches from both teams must know where the nearest Defibrillator is situated.

(G) The **HOME** team to provide two **MATCH** balls for every home game.

(H) As per the Laws of the Game, all competition matches permit return substitutions.

(I) Both teams **MUST** exchange a hard copy of their squad list with their opposition for inspection prior to the start of each competition match.

(i) In the event of a team failing or refusing to produce a hard copy of their squad list, the game **MUST** be played and the matter reported in writing to the League Secretary.

(ii) League officials may ask for the Squad list and/or the team sheet for inspection at any time.

(J) The result of the match must be reported by 18.00pm on the day of the match via the Match Day App.

(i) In the event that the Match day app is down, the result must be submitted via the online form or text to your fixture secretary by the 18.00pm deadline.

(K) In the event of a fixture being postponed including who postponed the game with the details of the match official. The **HOME** team must inform their respective Fixture Secretary via text the reason why the fixture was postponed. Evidence may be requested from the league management committee.

(i) Failure to inform the fixture Secretary of a postponed game and the reason of postponement may result in a charge.

(L) Competition matches must not be arranged or played at a venue where there are no toilet facilities available for use.

(i) Minimum requirement are 2 well maintained portaloos

INCLEMENT WEATHER

9, In the event of inclement weather, the League Management Committee may decide to implement the following rules.

(i) Kick-off default times will be suspended for any game that is arranged to be played on grass or artificial 3g surface.

(ii) Teams travelling 30 minutes or less to a match must kick-off between 9.30am and 15.00pm

(iii) Teams travelling more than 30 minutes to a match must kick-off between 10.00am and 15.00pm

MATCH RESULT FORM (TEAMSHEET)

10, (A) The home team must provide the away team with their side of the Match Result Form fully completed prior to the match starting.

(B) Match Result Form must be **FULLY** completed and signed by the Managers of **BOTH** teams and countersigned by the Referee.

(C) The **HOME** team must return the fully completed Match Result Form within 2 days of the fixture via E-mail only (E-mail address is on the bottom of team sheet).

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

DISPENSATIONS

11, Any Team wishing to cancel a fixture shall, not less than 10 days prior to the fixture request permission from the Management Committee for a dispensation. This should be completed by the Club Secretary via the online form. All requests will then be approved or declined via the return online form at least 5 days prior to the fixture date. Teams are only allowed to put in a maximum of 2 requests (*Games*) per season.

(i) Teams must request dispensation on dates where they may have no fixtures, as fixtures can be added with 5 clear days notice.

(ii) In the event the fixture is un-played, the matter will be referred to the Management Committee.

REFEREES

12, (A) Teams must appoint a fully qualified & affiliated neutral Referee for all matches in The Northumberland Women's Football League. (*To be read in conjunction with SCOR – Rule 23*)

(B) Where a referee believes that there is a material interest conflicting their obligations as a match official, he or she shall decline to act or officiate and declare it to the appointing authority

(C) Any complaints pertaining to qualified referees must be addressed to the Northumberland FA not the League.

(D) The maximum a club/team can pay a referee to officiate a League or Cup game is £35.00.

GOAL SIZES

13, Competitive Matches within the Northumberland Women's Football League **MUST** use 24 x 8 goals.

LEAGUE HEARINGS

14, (A) In the event of a league hearing, the hearing will be recorded using an appropriate recording device for the protection of both league officials and any other party. (*Over 18 only*)

(B) Prior to the meeting starting all present will be made aware that the hearing will be recorded.

LEAGUE CONTACT HOURS

15, Contact via telephone or text to any League Officer must be made between the hours of;

(i) Monday, Tuesday, Wednesday & Friday – 9.00am till 18.00pm.

(ii) Thursday – Office Closed

(iii) Saturday & Sunday - 8.00am till 18.00pm.

(iv) Excludes Bank Holiday's

LEAGUE CORRESPONDENCE

16, (A) All correspondence to League office shall where possible be acknowledged within 4 working days.

(B) All protests, complaints and appeals must be in writing via E-mail only.

(i) Any communication sent via other platforms except those expressed above in rule 15 and 16, (B) will be dismissed.

LEAGUE MEDALS

17, Teams who are awarded league winners medals at the end of the season will receive the number equal to their match day squad

Women = 18 Medals

(i) Purchase of extra medals is permitted, but will cost £6.00 per medal (*Not including plaque*)

Correspondence except safeguarding concerns or where requested must be sent to secretary@nfleague.co.uk

League Chairperson – chairperson@nfleague.co.uk

League Secretary – secretary@nfleague.co.uk

Welfare Officer - welfare@nfleague.co.uk

League General Manager – generalmanager@nfleague.co.uk

Administrative – admin@nfleague.co.uk

Please remember: The Domestic Rules are voted on by you, the Member Clubs of this League. They are therefore your Rules. The Committee merely enforces them.

Northumberland Women's Football League

Est 1946

Cup Regulations

The Northumberland Women's Cup

(To be read in Conjunction with the League Rules)

The competition shall be known as The Northumberland Women's League Cup Competition. Teams entering the Northumberland Women's Football league will be invited to enter the cup competition.

DURATION OF GAMES

1, All matches to be 2 x 45 minute halves

FIXTURE REVERSAL

2, In the event of a Cup fixture being postponed the Fixture Secretary shall have the right to rearranged the postponed fixture to either teams ground or a neutral ground if required.

PENALTIES

3, (A) If at Fulltime the scores are level the match will be decided by kicks from the penalty mark.

(i) Both teams will take 5 penalties, each penalty to be taken by a different player.

(B) In the event of the scores still being level after the 5 penalties, teams will take alternate penalties until a result is obtained after an equal number of penalties have been taken by both teams.

PLAYER ELIGIBILITY

4, (A) No player can play for more than one team in the competition in the same season

(i) This includes a player who has been named on a team sheet is Cup Tied and not eligible to play.

(B) A newly registered player must have been registered to the team a full 14 days prior to a semi-final, to be eligible to play in a semi-final.

(C) Only players eligible to play in the Semi-Finals shall be eligible to play in the Final.

(D) Any team fielding a cup tied/unregistered or ineligible player will appear before the Management committee who will decide on a punishment which may include disqualification from the cup competition.

(E) Any player having played in a higher cup competition in the same season will not be eligible to play in any team in The Northumberland Women's League Cup.

(i) For example; a player having played in the North East Regional League Cup Competition would be ineligible to play in The Northumberland Women's League Cup, as the North East Regional League is a higher competition.

REFEREE PAYMENT

5, The cost for the referee officiating a cup match must be split equally between both teams and paid to the referee prior to the game starting.